

MINUTES  
Regular Called City Council Meeting  
January 21, 2020

The City Council of the City of Jasper, Texas met on January 21, 2020 with the following City Council Members present to wit:

Gary Gatlin.....Mayor  
Raymond Hopson.....Council Member  
Anderson Land, Jr. ....Council Member  
Tommy Schofield.....Council Member  
Hazel Johnson.....Mayor Pro-Tem  
Mitch McMillon.....Council Member (Absent)

Denise Kelley.....City Manager / Finance Director  
Karen Pumphrey.....City Secretary

Mayor Gatlin opened the Regular Called City Council Meeting at 6:00 p.m. City Council Member Hazel Johnson gave the opening prayer. All council members were present with the exception of Council Member Mitch McMillon who was absent for the meeting.

There were no questions or comments regarding the departmental reports, and no Public Comments.

Motion by Council Member Hazel Johnson to approve (1) set of minutes from Regular Called City Council Meeting, December 16, 2019. Second by Council Member Anderson Land. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve the following:

1. Order of General Election for May 2, 2020.
  2. Notice of Election for May 2, 2020.
  3. Set Date for Canvassing May 2, 2020 Election for Monday May 11, 2020.
- Second by Council Member Tommy Schofield. Motion carried unanimously.

Motion by Council Member Anderson Land to approve the following:

1. Interlocal government Agreement between the City of Jasper and Jasper ISD to conduct a joint election on May 2, 2020.
2. Interlocal Government Agreement between Jasper County and the City of Jasper for the May 2, 2020 Election.

Second by Council Member Tommy Schofield. Motion carried unanimously.

Motion by Council Member Anderson Land to approve Ordinance No. 01-21-20 updating and amending the Fireworks Ordinance with updated dates, fees and required Itinerant Merchants Permit required in the amount of \$150.00 dollars. This section shall not apply to permanent structures used as retail firework stands or permanent structures used as indoor firework stands. Grandfathered-In Stands not required to obtain a permit: Eastex Fireworks 400 South Wheeler, First Assembly of God Fireworks 351 West Gibson and Texas Outlaw Fireworks 2675 North Wheeler. Second by Council Member Hazel Johnson. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve the Fiber Optic Project to connect city facilities for better communication, equipment and Internet, to be completed in two separate projects, one phase this year and one phase next year, and approved the use of funds in the amount of \$80,000 to be paid out of the SRMPA/Cambridge funds. Second by Council Member Anderson Land. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve the Interlocal Contract between the City of Jasper and Jasper ISD making buses and other vehicles available to the City for the convenience of citizens of the City.  
Second by Council Member Tommy Schofield. Motion carried unanimously.


**EXECUTIVE SESSION** – Mayor Gatlin called for close Executive Session at 6:20 p.m. pursuant to Texas Governmental Code 551 Section 551.074 Personnel Matters; Closed Meeting for the Annual Performance Review of City Manager Denise Kelley.

**RECONVENE** – Mayor Gatlin reconvened back into Open Session at 6:32 p.m., There were no actions to be taken and thanked City Manager Denise Kelley for her outstanding performance in both her capacities, City Manager and Finance Director. All Council Members thanked her for her outstanding working performance.

There being no further business to discuss, Mayor Gatlin adjourned the meeting at 6:33 p.m.

  
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Gary Gatlin, Mayor

Attest:

  
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Karen Pumphrey, City Secretary

MINUTES  
Regular Called City Council Meeting  
February 18, 2020

The City Council of the City of Jasper, Texas met on February 18, 2020 with the following City Council Members present to wit:

Gary Gatlin.....Mayor  
Raymond Hopson.....Council Member  
Anderson Land, Jr. ....Council Member  
Tommy Schofield.....Council Member  
Hazel Johnson.....Mayor Pro-Tem  
Mitch McMillon.....Council Member  
  
Denise Kelley.....City Manager / Finance Director  
Karen Pumphrey.....City Secretary

Mayor Gatlin opened the Regular Called City Council Meeting at 6:01 p.m. Council Member Hazel Johnson gave the opening prayer. All council members were present to wit.

There were no questions or comments regarding the departmental reports, and no Public Comments.

Motion by Council Member Hazel Johnson to approve (1) set of minutes from Regular Called City Council Meeting, January 21, 2020. Second by Council Member Tommy Schofield. Motion carried unanimously.

Motion by Council Member Mitch McMillon to approve the Fiscal Year Audit Report ending September 30, 2019 as presented by Ms. Shelby Lackey and provided by Weaver and Tidwell, L.L.P. Second by Council Member Raymond Hopson. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve Ordinance No. 2-18-20 Amending Chapter 18 Article II Itinerant Merchants Section 18-19 "Exemptions" and Section 18-34 "Fees". Second by Council Member Tommy Schofield. Motion carried unanimously.

Motion by Council Member Mitch McMillon to approve the following from the Office of David J. Waxman, Inc. regarding CDBG-Disaster Recovery Infrastructure Only # 20-065-031-C101:

- Contract with David J. Waxman, Inc. for Administration Services for the City of Jasper 20-065-031-C101 grant for the Hurricane Harvey Project.
- Resolution No. 2979 – Designating authorized signatories for contractual documents and documents for requesting funds pertaining to the City of Jasper 20-065-031-C101 grant for the Hurricane Harvey Project.
- Resolution No. 2980 – Adopting civil rights plans and procedures for the City of Jasper 20-065-031-C101 grant for the Hurricane Harvey Project. Second by Council Member Anderson Land.

Motion carried unanimously.

Motion by Council Member Anderson Land to approve the purchase of (8) new patrol rifles for \$5,520.00 and (2) new patrol vehicles for \$99,444.80. All to be paid for with (SRMPA) Sam Rayburn Municipal Power Agency funds. Second by Council Member Hazel Johnson. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve the Order of Cancellation of Election for Districts # 4 and #5 to be held on May 2, 2020. The following candidates have been certified as unopposed and are hereby elected as follows:

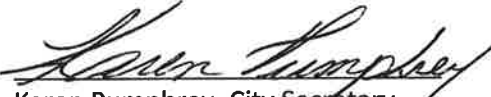
Raymond Hopson – Council Member District # 4 and Laura Golden – Council Member District # 5 At-Large.

Second by Council Member Anderson Land. Motion carried unanimously.

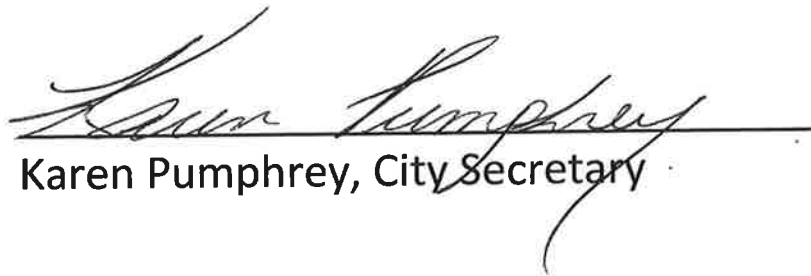
There being no further business to discuss, Mayor Gatlin adjourned the meeting at 6:45 p.m.

  
Gary Gatlin, Mayor

Attest:

  
Karen Pumphrey, City Secretary

Regular City Council Meeting scheduled for Monday April 13, 2020 was cancelled due to lack of a quorum and issues regarding the COV-19 Virus. There being no pressing business to act upon, the meeting was not rescheduled. However, all business carried over to the next regular scheduled meeting, May 11, 2020.



Karen Pumphrey, City Secretary



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MINUTES  
Regular Called City Council Meeting  
March 16, 2020

The City Council of the City of Jasper, Texas met on March 16, 2020 with the following City Council Members present to wit:

Gary Gatlin.....Mayor  
Raymond Hopson.....Council Member  
Anderson Land, Jr. ....Council Member  
Tommy Schofield.....Council Member  
Hazel Johnson.....Mayor Pro-Tem  
Mitch McMillon.....Council Member

Denise Kelley.....City Manager / Finance Director  
Karen Pumphrey.....City Secretary

Mayor Gatlin opened the Regular Called City Council Meeting at 6:00 p.m. and gave the opening prayer. All council members were present to wit.

There were no questions or comments regarding the departmental reports. The following Public Comments were made:

1. Mervin Cleveland – Speeding on East MLK.
2. Aaron Allen – Speeding on Burch Street.
3. Nan Kittell – Animal Control, Cats.
4. Marvin McDonald – Mobile home requirements.
5. Robert Lovett – Mobile home requirements.

Motion by Council Member Hazel Johnson to approve (1) set of minutes from Regular Called City Council Meeting, February 18, 2020. Second by Council Member Anderson Land. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve Proclamation proclaiming April as Fair Housing Month. Second by Council Member Raymond Hopson. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve moving the regular scheduled council meeting date on April 20<sup>th</sup> to the 13<sup>th</sup> due to Early Voting taking place in the council room. Second by Council Member Tommy Schofield. Motion carried unanimously.

Motion by Council Member Raymond Hopson not to change or seek a new auditor firm for the city and to stick with the same firm we have been using. Second by Council Member Anderson Land. Council Member Hazel Johnson voted opposed to the motion however, everyone else voted in favor of the motion. Mayor Gatlin stated the motion passes in favor with staying with our current auditing firm with a vote of 4 to1.

Motion by Council Member Mitch McMillon to approve appointing the following election judges and early voting ballot board/provisional ballot board and count team for the May 2, 2020 City Election:

Delphine Simmons, Election Judge

Laurie Popham, Election Clerk

Louis "Skipper" Schexsnayder, Election Clerk

Early Voting Ballot Board/Provisional Ballot Board and Count Team:

David Stiles, Judge

Armond Cauley, Clerk

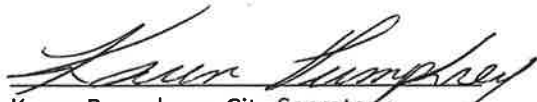
Leah Schexsnayder, Clerk

Second by Council Member Anderson Land. Motion carried unanimously.

There being no further business to discuss, Mayor Gatlin adjourned the meeting at 6:42 p.m.

  
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Gary Gatlin, Mayor

Attest:

  
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Karen Pumphrey, City Secretary



MINUTES  
Special Called City Council Meeting and Workshop  
March 27, 2020

The City Council of the City of Jasper, Texas met on March 27, 2020 with the following City Council Members present to wit:

- Gary Gatlin.....Mayor
- Raymond Hopson.....Council Member
- Anderson Land, Jr. ....Council Member
- Tommy Schofield.....Council Member (Absent)
- Hazel Johnson.....Mayor Pro-Tem
- Mitch McMillon.....Council Member
  
- Denise Kelley.....City Manager / Finance Director
- Karen Pumphrey.....City Secretary

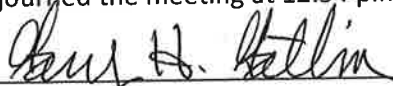
Mayor Gatlin opened the Regular Called City Council Meeting at 12:00 p.m. and Council Member Raymond Hopson gave the opening prayer. Council Member Tommy Schofield was absent from the meeting. However, all other council members were present to wit.

Motion by Council Member Anderson Land to approve the Postponement Order of the General Election of May 2, 2020, postponing to the next uniform election date of November 3, 2020.  
Second by Council Member Hazel Johnson. Motion carried unanimously.

Mayor Gatlin announced the Council Workshop at 12:04 p.m. and discussed the manufactured home ordinance with the council and city staff. After much discussion a motion was made by Council Member Raymond Hopson to approve the following wording: Changes to Manufactured Housing Ordinance under Section 27.51 Article III – Manufactured Housing On Individual Lots Section 27.51 Permitted Conditions Add a (d) to the existing ordinance.

(d) A second manufactured home can be placed on an existing lot provided the lot space for the second home is at least ¼ of an acre in addition to the current lot under the same ownership. All set back restrictions must be met along with all utility restrictions within the City or its ETJ along with TCEQ requirements if necessary. This also includes adding a manufactured home to a lot where a composite home is built. The minimum lot for a second residence is ¼ acre meeting all set back and utility restrictions. Second by Council Member Hazel Johnson. Motion carried unanimously.

There being no further business to discuss, Mayor Gatlin adjourned the meeting at 12:54 p.m.

  
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Gary Gatlin, Mayor

Attest:

  
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Karen Pumphrey, City Secretary

MINUTES  
Special Called City Council Meeting  
April 6, 2020

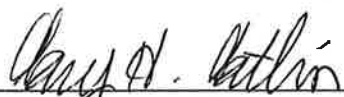
The City Council of the City of Jasper, Texas met on April 6, 2020 with the following City Council Members present to wit:

- Gary Gatlin.....Mayor
- Raymond Hopson.....Council Member
- Anderson Land, Jr. ....Council Member
- Tommy Schofield.....Council Member
- Hazel Johnson.....Mayor Pro-Tem
- Mitch McMillon.....Council Member
  
- Denise Kelley.....City Manager / Finance Director
- Karen Pumphrey.....City Secretary


Mayor Gatlin opened the Special Called City Council Meeting at 12:00 p.m. and Mayor Gatlin gave the opening prayer. All city council members were present to wit.

Motion by Council Member Anderson Land to approve the Continuation of Declaration of Disaster for a period of not more than 60 days from the date of April 6th. City Manager Denise Kelley reminded the council that Declaration Of Disasters are created and put in place to help qualify for future funding should funding become available via the Texas GLO for the city to apply for. Second by Council Member Hazel Johnson. Motion carried unanimously.

There being no further business to discuss, Mayor Gatlin adjourned the meeting at 12:05 p.m.

  
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Gary Gatlin, Mayor

Attest:

  
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Karen Pumphrey, City Secretary

MINUTES  
Regular Called City Council Meeting  
May 11, 2020

The City Council of the City of Jasper, Texas met on May 11, 2020 with the following City Council Members present to wit:

Gary Gatlin.....Mayor  
Raymond Hopson.....Council Member  
Anderson Land, Jr. ....Council Member  
Tommy Schofield.....Council Member (Absent)  
Hazel Johnson.....Mayor Pro-Tem (Absent)  
Laura Golden.....Council Member  
  
Denise Kelley.....City Manager / Finance Director  
Karen Pumphrey.....City Secretary

NOTE: The Regular Council Meeting could not start at 6:00 p.m. due to a lack of a quorum. Tommy Schofield, Hazel Johnson and Mitch McMillon were all absent. The City had minutes and the signed Order of Cancellation for the May 2, 2020 election, which stated the following candidates have been certified as unopposed and are hereby elected as follows: Raymond Hopson, Council Member District 4, and Laura Golden Council Member district 5 At-Large, dated February 18, 2020. The Judge was able to give the Oath of Office to both Raymond Hopson and Laura Golden. At this point, Mrs. Laura Golden was able to take her seat as Council Member. This gave the city a quorum to open the Regular Council Meeting.

Mayor Gatlin opened the Regular Called City Council Meeting at 6:24 p.m. and Council Member Raymond Hopson gave the opening prayer. Council Members Tommy Schofield and Hazel Johnson were absent from the meeting. All other council members were present to wit.

Motion by Council Member Anderson Land to approve the following (3) sets of minutes:

- Regular Called City Council Meeting, March 16, 2020
- Special Called City Council Meeting and Workshop, March 27, 2020
- Special Called City Council Meeting, April 6, 2020

Second by Council Member Raymond Hopson. Motion carried unanimously.

Motion by Council Member Raymond Hopson to approve paying the Invoice from Gulf Coast Strategic Highway Coalition for Annual Membership Dues \$1,250.00. Second by Council Member Anderson Land. Motion carried unanimously.


Motion by Council Member Anderson Land approving the following (2) Items from GrantWorks Inc. regarding the CDBG GLO-4332 Hurricane Harvey Disaster Recovery Program for Buyout / Acquisition:

- Resolution Authorizing Buyout Signatories ● Jasper/GrantWorks Inc. Buyout Contract.

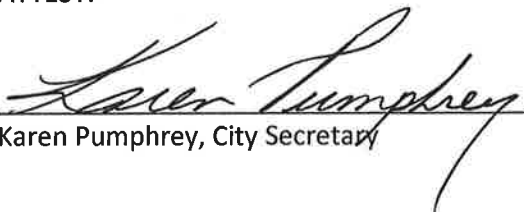
Second by Council Member Raymond Hopson. Motion carried unanimously.

Motion by Council Member Raymond Hopson to approve the city going out for Request for Qualifications for the Fire, Ambulance and Services Truck (FAST) Fund. Second by Council Member Laura Golden. Motion carried unanimously.

There being no further business to discuss, Mayor Gatlin adjourned the meeting at 6:35 p.m.

  
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Gary Gatlin, Mayor

ATTEST:

  
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Karen Pumphrey, City Secretary

MINUTES  
Regular Called City Council Meeting  
June 15, 2020

The City Council of the City of Jasper, Texas met on June 15, 2020 with the following City Council Members present to wit:

Gary Gatlin.....Mayor  
Raymond Hopson.....Council Member  
Anderson Land, Jr. ....Council Member (Absent)  
Tommy Schofield.....Council Member  
Hazel Johnson.....Mayor Pro-Tem  
Laura Golden.....Council Member  
  
Denise Kelley.....City Manager / Finance Director  
Karen Pumphrey.....City Secretary

Mayor Gatlin opened the Regular Called City Council Meeting at 6:00 p.m. and Council Member Raymond Hopson gave the opening prayer. Council Member Anderson Land was absent for the meeting however, all others were present to wit.

Mayor Gatlin asked for comments regarding Information for Council Members and departmental Reports. None were made.

Mayor Gatlin asked for Public Comments. None were made.

Motion by Council Member Tommy Schofield to approve (1) Set of minutes from Regular Called City Council Meeting, May 11, 2020. Second by Council Member Raymond Hopson. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve granting permission for the annual 4<sup>th</sup> of July Festival to take place at the city park on the Marvin Hancock side.

Second by Council Member Laura Golden.

After much discussion by all council members present, the motion passed and carried unanimously.

Motion by Council Member Hazel Johnson to approve the Jasper Public Library COVID-19 Virus Control Policy. Second by Council Member Tommy Schofield. Motion carried unanimously.

Motion by Council Member Hazel Johnson to consider proposals received for grant administrative services for the 2020 Texas Department of AG Fire, ambulance, & Service Truck (FAST) Fund and approved David J Waxman, Inc. to serve as the Administrative Firm. Second by Council Member Laura Golden. Motion carried unanimously.

Motion by Council Member Tommy Schofield to appoint Laura Golden to the South East Texas Ground Water District board of Directors. Mrs. Golden respectfully declined. Motion by Council Member Tommy Schofield to appoint Anderson Land contingent his acceptance of the position. Second by Council Member Hazel Johnson. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve the Dangerous Structure Removal Order for the location of 2000 West Houston Street. Second by Council Member Raymond Hopson. Motion carried unanimously.

Motion by Council Member Hazel Johnson to appoint Tommy Schofield as the new Mayor Pro-Tem. Mr. Schofield respectfully declined. Motion by Council Member Tommy Schofield to appoint Raymond Hopson as the new Mayor Pro-Tem. Mr. Hopson accepted the appointment. Second by Council Member Laura Golden. Motion carried in favor of Mr. Hopson with Council Member Hazel Johnson abstaining from voting due to her status as Mayor Pro-tem. Mayor Gatline stated the motion carries in favor of Mr. Hopson serving as the new Mayor Pro-Tem.


Motion by Council Member Tommy Schofield for Anderson Land to continue serving on the DETCOG Board of Directors. Second by Council Member Raymond Hopson. Motion carried unanimously.

Motion by Council Member Laura Golden to approve the Tax Resale Deed and Resolution from McCreary, Veselka, Bragg and Allen, P.C. Attorneys at Law contingent on the correction of legal wording used on the documents regarding grantee(s) and grantor. Second by Council Member Hazel Johnson. Motion carried unanimously.

There being no further business to discuss, Mayor Gatlin adjourned the meeting at 6:41 p.m.

  
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Gary Gatlin, Mayor

Attest:

  
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Karen Pumphrey, City Secretary

July 20, 2020

Regular Called City Council Meeting Cancelled due to lack of a quorum.

July 20, 2020

Regular Called City Council Meeting Cancelled due to lack of a quorum.



MINUTES  
Special Called City Council Meeting and Budget Workshop  
August 3, 2020

The City Council of the City of Jasper, Texas met on July 3, 2020 with the following City Council Members present to wit:

Gary Gatlin.....Mayor  
Raymond Hopson.....Council Member  
Anderson Land, Jr. ....Council Member  
Tommy Schofield.....Council Member  
Hazel Johnson.....Mayor Pro-Tem (Absent)  
Laura Golden.....Council Member  
  
Denise Kelley.....City Manager / Finance Director  
Karen Pumphrey.....City Secretary

Mayor Gatlin opened the Special Called City Council Meeting and Budget Workshop at 12:00 p.m. and Council Member Raymond Hopson gave the opening prayer. Council Member Hazel Johnson was absent from the meeting however, all others were present to wit.

Mayor Gatlin recessed the meeting at 12:01 p.m. for a quick lunch break and opened the meeting back up at 12:12 p.m.

City Manager Denise Kelley gave an update on all ongoing projects such as Main Street, the park expansion, and the Provalis building. Pending weather, all projects should be completed by the end of the month.

Motion by Council Member Tommy Schofield to approve Ordinance No. 8-3-20 Amending the authorization to accept payments of Utility bill charges and fees by Credit/Debit Card in person and online. Second by Council Member Raymond Hopson. Motion carried unanimously.

Motion by Council Member Tommy Schofield to approve the Notice of General Election November 3, 2020 and the Order of General Election for City of Jasper. Second by Anderson Land. Motion carried unanimously.

Agenda Item # 3 was pulled from the agenda regarding advertising for Engineering and Administrative Services for a CDBG Mitigation Grant. The city opted to not participate for this grant as it would not benefit the city, only the county.

Motion by Council Member Tommy Schofield to approve the Resolution and Exhibit "A" from Mr. Stephen Lee with the Perdue Law Firm for the sale of Trust Property through a public resale auction. Second by Council Member Raymond Hopson. Motion carried unanimously.

Motion by Council Member Tommy Schofield to approve the Sealed Bids Tax Resale Deed from McCreary, Vaselka, Bragg & Allen, P.C. Attorneys at Law regarding Suite # 5612 Ramona Jackson 1395 Ervin Street, Jasper TX Mobile home only. Second by Council Member Laura Golden. Motion carried unanimously.

Mayor Gatlin announced the opening of the Budget Workshop and turned the floor over to City Manager Denise Kelley.

Ms. Kelley went over the Budget and Financial Plan for the Fiscal Year 2020/2021 and stated, "This is a balanced operating budget including a (3%) salary increase across the board. Budget uses anticipated income from SRMPA-Cambridge to fund the debt payment for the DETCOG building. The budget does not include ANY Capital purchases. There are pieces of equipment that are needed in various departments. These have been funded in the past by funds from the Cambridge-SRMPA revenue funds.

Last year new regulations were passed preventing local governments from raising property tax rates in excess of 3.5% each year. If jurisdictions want to raise rates above that level, they must get voter approval. Our current tax rate is .3579 of which .2554 is allocated to Maintenance and Operations in the General Fund. .1025 is allocated to Interest and Sinking Fund to retire bond debt. The current assessed value is # 317,754,406. The current property tax rate would generate the following revenue IF all taxes were paid. M&O \$ 811,544.75 and I&S \$ 325,698.27 Giving a Total of \$ 1,137,243.02. If we were to increase our current rate by the 3.5 % our rates would be .3704. This would generate an increase in revenue of approximately \$ 39,719. We would keep the I&S rate the same and increase the M&O rate to .2679. The net effect for a home or business valued at \$100,000 would be an increase of \$ 12.50 over last year's rate. This is all pending on the decided decision from City Council with the direction you would like me to pursue.

Current Proposed Budget and Financial Plan for the Fiscal Year 2020/2021 with 3% salary increase across the board:

	REVENUE	EXPENSES	DEPRECIATION	NET
GENERAL FUND	\$ 7,485,697	\$ 7,484,083	-----	\$ 1,614
LIGHT & POWER	\$ 13,825,264	\$ 14,200,534	\$ 500,000	\$ 124,730
WATER & SEWER	\$ 3,591,000	\$ 4,734,881	\$ 1,150,000	\$ 6,119
DEBT SERVICES	\$ 1,333,698	\$ 402,750	-----	\$ 930,948
TOTAL				\$1,063,411

Page 495


Page 3 of 3

All City Council Members asked questions and discussed items within the proposed budget. All Council Members approved the proposed budget as presented to them and asked Ms. Kelley to report back to them with numbers from Mr. David Luther regarding taxes.  
There were no actions to be taken from the Budget Workshop.

There being no further business to discuss, Mayor Gatlin adjourned the meeting at 1:30 p.m.

  
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Mayor, Gary Gatlin

Attest:

  
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Karen Pumphrey, City Secretary

MINUTES  
Regular Called City Council Meeting  
August 17, 2020

The City Council of the City of Jasper, Texas met on August 17, 2020 with the following City Council Members present to wit:

Gary Gatlin.....Mayor  
Raymond Hopson.....Council Member  
Anderson Land, Jr. ....Council Member  
Tommy Schofield.....Council Member (Absent)  
Hazel Johnson.....Mayor Pro-Tem  
Laura Golden.....Council Member  
  
Denise Kelley.....City Manager / Finance Director  
Karen Pumphrey.....City Secretary

Mayor Gatlin opened the Regular Called City Council Meeting at 6:00 p.m. and Council Member Hazel Johnson gave the opening prayer. Council Member Tommy Schofield was absent from the meeting however, all others were present to wit.

Mayor Gatlin asked for any comments on the Departmental Reports. None were made.  
Mayor Gatlin asked for Public Comments. None were made.

Motion by Council Member Anderson Land to approve the following minutes:

- Regular Called City Council Meeting, June 15, 2020
  - \* No Meeting or Minutes in July due to lack of quorum.\*
  - Special Called City Council Meeting and Budget Workshop, August 3, 2020
- Second by Council Member Hazel Johnson. Motion carried unanimously.

Motion by Council Member Hazel Johnson to appoint the City’s Public Works Director Mr. Greg Kelley to the Southeast Texas Groundwater Conservation District Board of Directors. Second by Council Member Raymond Hopson. Mr. Kelley accepted the appointment and thanked the council. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve a replacement vehicle for the Jasper Fire Department and to accept bids for a new truck. Second by Council Member Raymond Hopson. Motion carried unanimously.

Motion by Council Member Hazel Johnson to accept the property located at 150 West Houston “Old Antique Building” as a donation to the city. Second by Council Member Raymond Hopson. Council Member Anderson Land voted against the donation however all other council members voted in favor of the donation. Mayor Gatlin stated we have 3 voting for and 1 voting against. The motion carries in favor of the donated property located at 150 West Houston.

Motion by Council Member Raymond Hopson to approve going out for bids regarding the final construction plans, contract documents and specifications for the Sandy Creek Hurricane Harvey Round 1 Project. Second by Council Member Laura Golden. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve Resolution No. 2984 – Authorizing execution of an advance funding agreement with the Texas Department of Transportation for Safe Routes to School-Infrastructure Project for sidewalks. Second by Council Member Anderson Land. Motion carried unanimously.

Motion by Council Member Raymond Hopson to approve granting permission to advertise for Engineering and Administrative Services for a CDBG Mitigation Grant. Second by Council Member Laura Golden. Motion carried unanimously.

Motion by Council Member Raymond Hopson to appoint the following as the Review Committee to evaluate the Engineering and Administrative Services for the CDBG Mitigation Grant:  
Greg Kelley, Karen Pumphrey, Hazel Johnson and Anderson Land.  
Second by Council Member Laura Golden. Motion carried unanimously.

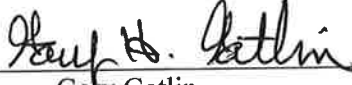
Motion by Council Member Laura Golden to approve Resolution No. 2985 authorizing the submittal of an application to the Texas Department of Agriculture 2020 Fire, Ambulance, Services Truck (FAST) Fund Competition. Second by Council Member Anderson Land. Motion carried unanimously.

Motion by Council Member Raymond Hopson to approve keeping the same Tax Rate of .3579. Second by Council Member Anderson Land. Motion carried unanimously.

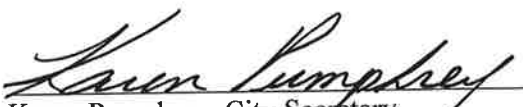
EXECUTIVE SESSION – Mayor Gatlin announced that all council members present will enter into Closed Executive Session pursuant to Texas government Code 551 Section 551.074 Personnel Matters regarding the annual evaluation of Chief Gerald Hall, the time being 6:37 p.m.

RECONVENE OPEN SESSION – Mayor Gatlin reconvened the open session at 6:49 p.m. and asked council for any actions from Executive Session. None were made. Mayor and Council thanked Mr. Hall for all he does within the Police Department.

There being no further business to discuss, Mayor Gatlin adjourned the meeting at 6:51 p.m.

  
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Mayor Gary Gatlin

Attest:

  
\_\_\_\_\_  
Karen Pumphrey, City Secretary

MINUTES  
Annual Budget Hearing and Regular Called City Council Meeting  
September 14, 2020

The City Council of the City of Jasper, Texas met on September 14, 2020 with the following City Council Members present to wit:

Gary Gatlin.....Mayor  
Raymond Hopson.....Council Member  
Anderson Land, Jr. ....Council Member  
Tommy Schofield.....Council Member  
Hazel Johnson.....Mayor Pro-Tem  
Laura Golden.....Council Member

Denise Kelley.....City Manager / Finance Director  
Karen Pumphrey.....City Secretary

Mayor Gatlin opened the Annual Budget Hearing at 5:45 p.m. City Council Member Raymond Hopson gave the opening prayer. All council members were present to wit.

Mayor Gatlin asked for any questions or comments on the City of Jasper Fiscal Year 2020/2021 Budget. No questions or comments were made for the public or the council.

Mayor Gatlin adjourned the Annual Budget Hearing at 5:47 p.m. and stated that he and council will call the Regular Scheduled Council Meeting to order at 5:48 p.m. Council Member Anderson Land gave the opening prayer. All council members were present to wit.

Mayor Gatlin asked for questions or comments regarding departmental reports. None were made.

Mayor Gatlin asked for Public Comments. The following (2) were made:

1. Police Chief Gerald Hall – No tolerance period for Black Lives Matter threats to the Police Department. No racial discrimination allowed period within his Police Department.
2. Police Captain Mike Poindexter – Made apologies for his comments regarding the Black Lives Matter Organization.

Motion by Council Member Hazel Johnson to approve the following minutes:

- Regular Called City Council Meeting, August 17, 2020

Second by Council Member Anderson Land. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve the following (4) Ordinances:

- Ordinance No. 9-14-20A City of Jasper 2020 Tax Rate Adoption.
- Ordinance No. 9-14-20B Setting and establishing the 2020-2021 Operating Budget.
- Ordinance No. 9-14-20C Applying allocated adjustments, contingency reserves, and providing for amended budgets for the 2020-2021 FY per the fiscal projections in the proposed FY 2020-2021 budget and fiscal plan.
- Ordinance No. 9-14-20D City of Jasper Tax Roll Appraisal and Tax Levy.

Second by Council Member Tommy Schofield. Motion carried unanimously.

Motion by Council Member Tommy Schofield to approve J.E.D.C.O.'s 2020-2021 Fiscal Year Operating Budget. Second by Council Member Anderson Land. Motion carried unanimously.

Motion by Council Member Anderson Land to approve Engineering and Administration Services for the GLO CDBG Mitigation Grant for Street Repairs and approve the following:  
Administration – David Waxman, LLC  
Engineering – Goodwin, Lasiter, Strong  
Second by Council Member Laura Golden. Motion carried unanimously.

Motion by Council Member Tommy Schofield to approve the usage of the SRMPA –Cambridge Funds to fund Hurricane Laura expenses and to seek reimbursement from FEMA if and when the disaster is declared for public assistance. Second by Council Member Laura Golden. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve granting City Manager Denise Kelley to the okay to pursue drawings for an Emergency Shelter/City Meeting facility, etc., Second by Council Member Anderson Land. Motion carried unanimously.

Motion by Council Member Tommy Schofield to approve the recommendation received from LJA Engineering for the City of Jasper Hurricane Harvey Round 1 – Sandy Creek Improvements GLO Contract No. 20-065-031-C101 and approved Winters & White LLC for the total of \$209,580.00. The construction budget awarded through GLO for the City of Jasper's project is \$134,896,14 and the city will be required to pay for the overage of \$74,683.86. Second by Council Member Hazel Johnson. Motion carried unanimously.

Motion by Council Member Anderson Land to approve replacing the old sanitary sewer main line that has collapsed and serves businesses on State HWY 96 around the intersection of HWY 190 and 96. Second by Council Member Hazel Johnson. Motion carried unanimously.

City Manager Denise Kelley provided a list of Capital Requests for Fiscal Year 2020-2021. These items are not included in the regular operating budget due to the lack of funds. The funds for these purchases could be taken out of SRMPA-Cambridge funds. Motion by Council Member Hazel Johnson to approve the following list of Capital Requests with the use of SRMPA-Cambridge funds:

Sanitation – (1) Peterbilt Side Loader Truck \$250,000 and Building Repairs \$40,000  
Police Department – (2) Ford Trucks for Detectives \$63,946 and (1) Patrol Tahoe \$53,154  
Light & Power – (1) Limb Trimmer \$125,000. (1) Pole Truck \$65,000  
Public Works – (1) ½ Ton Crew Cab Truck \$45,000. (2) 1 Ton SRW Service \$108,000. (1) 1 Ton DRW Service Truck \$66,000.  
Street & Drainage – (1) 60" Skid Steer Mulcher \$33,000  
Parks – (2) Side by Sides \$30,000  
Transfer Station – (1) Generator \$60,000  
Paving - Water Street to Houston on Main Street \$48,000  
Paving – Library front parking lot \$15,000  
Estimated Total \$1,002,100.  
Second by Council Member Anderson Land. Motion carried unanimously.

Motion by Council Member Anderson Land to approve bids received for a 2021 commercial truck for the Fire Department and awarded the winning bid to Center Motor Company in the amount of \$45,987.00. Second by Council Member Laura Golden. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve the list of election judges for the November 3, 2020 City Election as follows:

Jasper County Courthouse Annex location – Louis Schexsnayder, Election Judge, Billie Jones, Election Clerk, Christie Jones, Election Clerk.

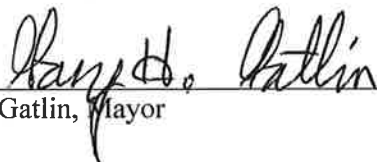
Westside Church of Christ location – Delphine Simmons, Election Judge, Laurie Popham, Election Clerk, Armond Cauley, Election Clerk.

Trinity Eposcopal Church location – Joe Molina, Election Judge, Cynthia Clark, Election Clerk, Deborah Davis, Election Clerk.

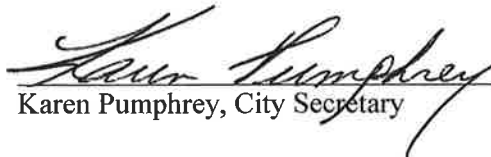
Early Voting Ballot Board/Provisional Ballot Board and Count Team: David Stiles, Judge, Pat Stiles, Clerk, Leah Schexsnayder, Clerk.

Second by Council Member Laura Golden. Motion carried unanimously.

There being no further business to discuss, Mayor Gatlin adjourned the meeting at 6:30 p.m.

  
\_\_\_\_\_  
Gary Gatlin, Mayor

Attest:

  
\_\_\_\_\_  
Karen Pumphrey, City Secretary



MINUTES  
Regular Called City Council Meeting  
October 19, 2020

The City Council of the City of Jasper, Texas met on October 19, 2020 with the following City Council Members present to wit:

Gary Gatlin.....Mayor  
Raymond Hopson.....Council Member  
Anderson Land, Jr. ....Council Member  
Tommy Schofield.....Council Member  
Hazel Johnson.....Mayor Pro-Tem  
Laura Golden.....Council Member  
  
Denise Kelley.....City Manager / Finance Director  
Karen Pumphrey.....City Secretary

Mayor Gatlin opened the Regular Called City Council Meeting at 6:00 p.m. and Mayor Gatlin gave the opening prayer. All council members were present to wit.

Mayor Gatlin asked for any comments on Departmental Reports. None were made.  
Mayor Gatlin asked for any Public Comments. None were made.

Motion by Council Member Hazel Johnson to approve (1) set of minutes - Annual Budget Hearing and Regular Called City Council Meeting, September 14, 2020. Second by Council Member Tommy Schofield. Motion carried unanimously.

Motion by Council Member Anderson Land to approve rescheduling the November council meeting from the 16<sup>th</sup> to the 9<sup>th</sup> due to the 72 hour window to canvass votes. Second by Council Member Hazel Johnson. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve Ordinance No. 10-19-20 Amending and adding a definition to Chapter 3 Advertising to include Digital Electronic Signage. Second by Council Member Laura Golden. Motion carried unanimously.

Motion by Council Member Tommy Schofield to approve moving forward with the first steps of seeking the assistance of a consulting firm for Planning/Zoning within the City of Jasper. Second by Council Member Raymond Hopson. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve a lateral transfer of a city SUV from the Police Department to the Fire Chief once the City Attorney draws up legal paperwork. Second by Council Member Raymond Hopson. Mayor Gatlin asked for a vote. Those voting FOR the motion were Hazel Johnson, Raymond Hopson and Tommy Schofield. Those voting OPPOSED to the motion were Anderson Land and Laura Golden. Mayor Gatlin announced the vote of 3 FOR and 2 OPPOSED. The motion passes in favor of the lateral transfer.

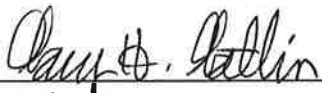
Motion by Council Member Hazel Johnson to approve accepting bids to demo a partially collapsed building located at 150 West Houston Street. Second by Council Member Tommy Schofield. Motion carried unanimously.

Motion by Council Member Hazel Johnson to approve moving forward with the demolition process of a dangerous structure located at 200 Kelly Street. Second by Council Member Raymond Hopson. Motion carried unanimously.


Motion by Council Member Hazel Johnson to approve raising the Fire Department Retirement to \$125.00 a month per man. Second by Council Member Anderson Land. Mayor Gatlin asked for a vote. Those voting FOR the motion were Hazel Johnson, Raymond Hopson, Anderson Land, and Laura Golden. Council Member Tommy Schofield voted OPPOSED. Mayor Gatlin announced the vote of 4 FOR and 1 OPPOSED. The motion passes in favor of the \$125.00 raise a month per man.

Motion by Council Member Hazel Johnson to approve Resolution No. 2986 – For the submission of a GLO-Mitigation Grant application to the Texas General Land Office. Second by Council Member Raymond Hopson. Motion carried unanimously.

There being no further business to discuss, Mayor Gatlin adjourned the meeting at 6:31 p.m.

  
\_\_\_\_\_  
Gary Gatlin, Mayor

ATTEST:

  
\_\_\_\_\_  
Karen Pumphrey, City Secretary

MINUTES  
Regular Called City Council Meeting  
November 9, 2020

The City Council of the City of Jasper, Texas met on November 9, 2020 with the following City Council Members present to wit:

Gary Gatlin.....Mayor  
Raymond Hopson.....Council Member  
Anderson Land, Jr. ....Council Member  
Tommy Schofield.....Council Member (Absent)  
Hazel Johnson.....Mayor Pro-Tem  
Laura Golden.....Council Member  
  
Denise Kelley.....City Manager / Finance Director  
Karen Pumphrey.....City Secretary

Mayor Gatlin opened the Regular Called City Council Meeting at 6:00 p.m. and Council Member Raymond Hopson gave the opening prayer. All council members were present to wit with the exception of Council Member Tommy Schofield who was absent for the meeting.

Mayor Gatlin canvassed the City General Election of November 3, 2020 as follows:  
Council Member District # 3 – Hazel Johnson 100 votes  
Council Member District # 3 – DeMarcus J. Holmes 180 votes  
Judge Jackson administered the Oath of Office to DeMarcus J. Holmes, Council Member District # 3.  
Mayor Gatlin presented Ms. Hazel Johnson with a plaque for her 8 years of service as Council Member District # 3 and serving as Mayor Pro-Tem.

Mayor Gatlin asked for any comments on Departmental Reports. None were made.  
Mayor Gatlin asked for any Public Comments. Mr. Terry Jamison suggested nominating a Mr. Steve Adams for the Council Seat of Mr. Raymond Hopson if it becomes vacant in the coming months.

Motion by Council Member DeMarcus Holmes to approve (1) set of minutes - Regular Called City Council Meeting, October 19, 2020. Second by Council Member Anderson Land. Motion carried unanimously.

Motion by Council Member Raymond Hopson to approve converting the regular scheduled council meetings back to the second Monday of each month at 6:00 p.m. Second by Council Member Laura Golden. Motion carried unanimously.

Motion by Council Member Laura Golden to approve the following City of Jasper Calendars:  
● 2021 Monthly Regular City Council Meetings Calendar  
● 2021 Holiday Closure Calendar  
Second by Council Member Anderson Land. Motion carried unanimously.

Motion by Council Member Anderson Land to approve the purchase of an annual Holiday Turkey or Ham for city employees and associates. Second by Council Member Raymond Hopson. Motion carried unanimously.

City Attorney Michael Ratcliff gave his legal opinion regarding a city vehicle for the fire chief to use. The vehicle must only be used for city business only. If the vehicle is used for personal use, it will not be covered by the city insurance policy.


Motion by Council Member Laura Golden to approve for the fire chief to use a city vehicle for city related business and fire use only. No personal use. Second by Council Member Anderson Land. Motion carried unanimously.

Council to consider appointment to replace Council Member Raymond Hopson District # 4. No motions were made. Council moved to the next agenda item.


Motion by Council Member Raymond Hopson to approve the Cash Management Contract with First National Bank, to be signed by the Mayor and all Council Members present to wit. Second by Council Member Laura Golden. Motion carried unanimously.

Motion by Council Member Anderson Land to approve the 2020 Tax Roll and the Supporting Resolution No. 2987. Second by Council Member Raymond Hopson. Motion carried unanimously.

There being no further business to discuss, Mayor Gatlin adjourned the meeting at 6:31 p.m.

  
Gary Gatlin, Mayor

Attest:

  
Karen Pumphrey, City Secretary

MINUTES  
Special Called City Council Meeting  
November 16, 2020

The City Council of the City of Jasper, Texas met on November 16, 2020 with the following City Council Members present to wit:

Gary Gatlin.....Mayor  
VACANT .....Council Member (Vacant Spot)  
Anderson Land, Jr. ....Council Member  
Tommy Schofield.....Council Member (Absent)  
DeMarcus Holmes.....Council Member  
Laura Golden.....Council Member  
  
Denise Kelley.....City Manager / Finance Director  
Karen Pumphrey.....City Secretary

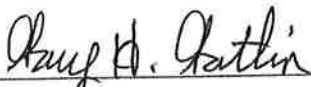
Mayor Gatlin opened the Special Called City Council Meeting at 12:00 p.m. and gave the opening prayer. All council members were present to wit with the exception of Council Member DeMarcus Holmes who was absent for the meeting.

Mayor Gatlin presented Mr. Raymond Hopson with a plaque for his 8 years of service as Council Member District No. 4.

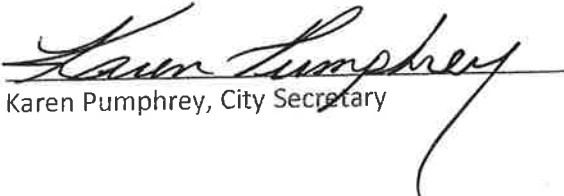
Motion by Council Member Tommy Schofield to appoint Mr. David Shultz for Council Member District No. 4 seat. Second by Council member Laura Golden. Motion carried unanimously.

Motion by Council Member Tommy Schofield to accept bids received for Fuel, Hydraulic and Motor Oils and awarded the lowest bid to Bill L. Dover. Second by Council Member Anderson Land. Motion carried unanimously.

There being no further business to discuss, Mayor Gatlin adjourned the meeting at 12:04 p.m.

  
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Gary Gatlin, Mayor

Attest:

  
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Karen Pumphrey, City Secretary

MINUTES  
Special Called City Council Meeting  
November 19, 2020

The City Council of the City of Jasper, Texas met on November 19, 2020 with the following City Council Members present to wit:


Gary Gatlin.....Mayor  
VACANT .....Council Member (Vacant Spot)  
Anderson Land, Jr. ....Council Member  
Tommy Schofield.....Council Member  
DeMarcus Holmes.....Council Member  
Laura Golden.....Council Member  
  
Denise Kelley.....City Manager / Finance Director  
Karen Pumphrey.....City Secretary

Mayor Gatlin opened the Special Called City Council Meeting at 12:00 p.m. and gave the opening prayer. All council members were present to wit.

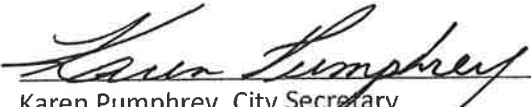
Mayor Gatlin opened the floor to Judge Jackson who gave the Oath of Office to newly appointed Council Member District #4 David Shultz.

Mayor and Council welcomed Mr. Shultz to the City Council Board.

There being no further business to discuss, Mayor Gatlin adjourned the meeting at 12:08 p.m.

  
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Gary Gatlin, Mayor

Attest:

  
\_\_\_\_\_  
Karen Pumphrey, City Secretary

MINUTES  
Regular Called City Council Meeting  
December 14, 2020

The City Council of the City of Jasper, Texas met on December 14, 2020 with the following City Council Members present to wit:

Gary Gatlin.....Mayor  
David Shultz.....Council Member  
Anderson Land, Jr. ....Council Member  
Tommy Schofield.....Council Member  
DeMarcus Holmes.....Council Member  
Laura Golden.....Council Member  
  
Denise Kelley.....City Manager / Finance Director  
Karen Pumphrey.....City Secretary

Mayor Gatlin opened the Regular Called City Council Meeting at 6:00 p.m. and Council Member David Shultz gave the opening prayer. All council members were present to wit.

Mayor Gatlin recognized the City for receiving a Water Fluoridation Quality Award for 2019.

Mayor Gatlin asked for comments or questions regarding departmental reports. None were made. Mayor Gatlin asked for Public Comments. None were made.

Motion by Council Member Anderson Land to approve the following (3) sets of Minutes:

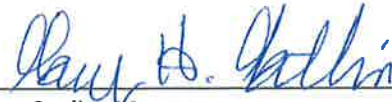
- Regular Called City Council Meeting, November 9, 2020
  - Special Called City Council Meeting, November 16, 2020
  - Special Called City Council Meeting, November 19, 2020
- Second by Council Member Tommy Schofield. Motion carried unanimously.

Motion by Council Member Tommy Schofield to appoint Council Member Laura Golden as Mayor Pro-Tem. Second by Council Member DeMarcus Holmes. All Council Members voted in favor of the motion but Council Member Laura Golden who abstained from voting. Motion carried.


Motion by Council Member David Shultz to approve the Chamber of Commerce having their 2021 Azalea Festival in the new city park pending any orders from Governor Abbott's office regarding COVID at the time of the festival and to give them 48 hour notice regarding cancelations. Second by Council Member Demarcus Holmes. All Council Members voted in favor of the motion with the exception of Council Member Anderson Land who voted opposed. Motion carried.

Motion by Council Member Anderson Land to nominate himself to replace Raymond Hopson on the Fire Department Pension Board. Second by Council Member DeMarcus Holmes. All council members voted in favor of the motion with Council Member Anderson Land abstaining. Motion carried.

There being no further business to discuss, Mayor Gatlin adjourned the meeting at 6:14 p.m.

  
\_\_\_\_\_  
Gary Gatlin, Mayor

Attest:

  
\_\_\_\_\_  
Karen Pumphrey, City Secretary